

# Franchisee Set Up Requirements



## Development Subsidy Program Runs

---



- **Deposit of \$550 (Non refundable)**, inc GST, held in trust towards van decal production and installation (Not representative of potential full cost)\*\*



- Complete, submit and pay for **Reality Check process (Police Check)**. Form provided by CP



- Set up a **PTY LTD ACN/ABN business structure with GST registration**. You **cannot structure as a Sole Trader or a Trust**. Seek advice from your Accountant



- Purchase a **White van in your company name**. The van must be **less than 5 years old** with a vehicle capacity greater than **9.0m3** or 9,000 litres. Certified cargo barrier fitted to specification. Fleet discounts available for new vans



- \*\* Arrange to have the **required decals installed** onto your van **through the CP approved supplier**. This can be completed soon after commencement



- Obtain **Comprehensive Vehicle Insurance**



- Obtain a suitable **Roadside Assist Membership**



- Obtain a **WorkCover Policy** (eg Allianz, CGU, GIO etc)



- Provide a **letter from your Doctor** stating that you are physically fit to undertake Courier type duties

### Development Subsidy Program Terms & Conditions

- Minimum Weekly Development Subsidy (T & C's apply)
- **No employee drivers** in the run whilst on the Development Subsidy Program. Must be Franchisee owner operated.

### Standard Quarterly KPIs (Key Performance Indicators)

- **On Time Delivery Performance >95%**
- **Scanning Compliance >98.5%**
- **Subsidy % <50%**
- **Sales Leads >5**